

February Transformation Team Meeting

Present: Chad Thrush, Amy Wood, Julie Simmons, Jodi Cole, George Wyndham, Patty Cribly

Agenda - February 27, 2012

3:30 - 5:00 p.m.

1. Review RttT Budget: Team was asked to double check the budget print out for meeting expenses, contracted services, supplies, equipment. Coordinator explained various expenses including Model Schools Conference. An email will be sent to Transformation Team members with a description of the major expenses for this school year.

Coordinator explained the Budget Account Summary of all RttT accounts and the calculations for benefits, etc.

Coordinator explained the RttT Budget 2011-12 document shared in Google by item. This is the proposed list for the remainder of the year. Budget amounts for the Common Core Training reflect pay to subs & fee for Auglaize ESC trainer. Transformation Team members were asked to consider attending the national Model Schools Conference. The coordinator needs informed on interest by next week. Scholastic Math Inventory: tracking math progress over time for grades 1-8. The Scope of Work said this would be piloted.

2. Review February's Monthly Progress Monitoring Report

Coordinator explained all items on this document, shared in Google. All progress is noted in this document regarding the Scope of Work. We currently still have 6 things to complete: A4, B2 and C4 & C5, D3 and 4. Three of these items are not under our control.

3. Hear reports from Jodi on "My Voice" and Jen on ESC's Survey. Decide and Schedule.

Team member shared that My Voice surveys are similar to CAYCIE surveys through Care Team Grant. My Voice 6-12 is free of charge 1 time including the reports. However, the cost to conduct this survey district wide and purchase the reports would be more than the cost of CAYCIE surveys. The team decided to do the Care Team survey. We can add a couple of our own questions to this one as well.

4. Share Kenton City Schools Communication Plan and approve to upload

There was a concern about one of our buildings not having a staff member on both the BLT and the DLT. However, the Superintendent and building principal have worked out a way to get the information back to the building BLT.

5. Review RttT page on our district website. Need for any changes?

Coordinator will be gaining web site training to add documents and links to the site. If site maintenance cannot be done by the coordinator, he will request the updates and postings through the KCS district technical administrator.

6. Discuss FIP Your School Ohio

The middle school principal had intended to attend FIP training, but could not due to athletic coverages of the assistant principal. A elementary principal and the superintendent have the FIP information from their linkage training. The coordinator handed out some literature and it is also available on the Batelle website. This initiative will be reviewed by RttT team.

Scope of Work will be revised at the next RttT meeting.

Next meeting date: March 26, 2012 at 3:30 with a promised finish of 4:30 so KEA can attend another meeting.